

School Safety & Crisis Response Priorities Sample Long-Range Action Plan

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Action Step	Action Leaders	By When?	Evidence Required
Formalize the safety team. Include school psychologist at the table.	Principal	June 2018	Approved policy communicated to team/staff
Formalize and schedule safety team meetings, 3x annually. First meeting will be to review and update the safety plan. Second meeting will be to conduct annual vulnerability assessment. Third meeting will be for a table-top exercise, with issue based on issues identified as probable in this district.	Principal and Safety Team chair	September 2018	Dates and agendas added to team member electronic calendars.
Improve crisis response resources folders on schools network drive (and have sets of hard copies for team go-kits and as alternative distribution options)	Sub-group of school-based mental health professionals on Safety Team	Ongoing; with structural set-up completed by December 2018	Sub-group reports out at second scheduled team meeting.
Review school safety technology options (e.g., quick lockdown app, anonymous reporting app). Consider costs, pros, and cons of each system. Purchase new technology consistent with budget limitations for the fiscal year.	Superintendent, with input provided by safety and crisis team members.	May 2019	Scheduling of company demonstrations; purchase order submitted.
Complete resource mapping of existing social/emotional/behavioral interventions in this school. Identify and label anything that improves psychological or physical safety (e.g., our PBIS system, the active GSA, etc.). Identify gaps and initiate an action plan for one new psychological safety initiative.	Safety team chair, with assistance from one other team member.	Mapping current system by September 2019; Identify and approve one new strategy to pursue by December 2019	Approved action plan for new psychological safety initiative or increased resource (proposal signed by superintendent and budget director).
Per the 2017 vulnerability assessment results, trim shrubs and tree branches on west side of the high school. Will improve surveillance and supervision.	High school principal with guidance from Safety Team chair	Summer 2020	Action scheduled to school calendar; reported out to the school staff and school board upon completion.